

**MINUTES OF ROWTON PARISH COUNCIL ORDINARY MEETING
MONDAY 11 SEPTEMBER 2023 at 7.00pm
held at Rowton Methodist Church, Moor Lane, Rowton**

Present: Councillors Howard Hopwood
 Paul Shannon
 Glenys Harrison
 Melanie Fildes
 Bob Knight

In attendance Clerk Christine Davies
 CWaC Cllr Stuart Parker (left 7.35pm)
 PCSO Linda Bailey (left 7.35pm)
 1 resident

1 Apologies

None

2 Declaration of Interest

None

3 To approve the Minutes of the last meeting held on 10 July 2023

Resolved: The minutes were signed as a true and correct by the Chair, Cllr Howard Hopwood.

4 Matters Arising

Bio-Diversity Working Group – Christleton Parish Council have confirmed that Cllr Lauren Buckley would like to join the group.

5 Public Participation

Cllr Stuart Parkere advised that a new Highways Board chaired by cabinet member Karen Shore meets twice a month now to review issues like pot-holes etc and makes recommendations to cabinet for action. The roll out of the A41 Speed Cameras is currently on hold due to the sourcing of electricity to power the units. Cllr Parker has received a high number of emails from concerned residents about the proposed Manor Bridge development in Christleton as well as traffic issues regarding the new Costa Coffee outlet on the A41.

PCSO Linda Bailey advised that in August that there had been 5 burglaries in her beat area of Chester Villages including 2 vehicles stolen from Moor Lane. This is slightly higher than normal and so she has been visiting residents to offer reassurance and give crime prevention advice. She has distributed the 'Residents Voice' newsletter to residents in Croft Close and has attended a service at the Methodist Church. She also intends to join a "Nit & Natter" session at the Church. Considering the recent spate of dog attacks televised on

the news, Cllr Fildes asked about the issue regarding dogs off the lead in public spaces, PCSO Bailey confirmed that dogs should be on a lead in public spaces, if not, this could be brought to her attention. She will forward a dog control leaflet to the Clerk for information.

6 Councillor Vacancy

To be discussed at next meeting.

7 Highways

Resolved: Letter regarding overhanging hedge blocking “Horse & Rider” sign to be sent to occupier of “The Drift”, Moor Lane.

8 Planning

Planning Applications received since last meeting:

23/02065/FUL – Bridgecroft, Promised Land Lane: Proposed Garden Outbuilding: No Comment

23/02132/FUL – Rowton Service Station. Whitchurch Road: Extension to the existing sales building: No Comment

23/02208/FUL – Corrig House, Rowton Lane: Erection of oak framed carport/store to side of existing detached garage: No Comment.

To received following approved applications:

21/04951/FUL – Land adjacent to the Drift, Moor Lane – 4 x 1-bedroom apartments – Approved.

22/01449/FUL – Land at Woodbank, Whitchurch Road: Reinstate access onto Whitchurch Road and construction of tracks (retrospective) – Approved.

23/01390/FUL – 38 St Georges Crescent, Waverton: Demolition of existing garage, construction of single storey rear and side extension – Approved.

23/01674/FUL – White How, Rowton Lane: Single storey front extension to enclose floor space under front entrance canopy – Approved.

9 Finance

i) The following payments were approved since the last meeting:-

Payee	Amount	Statute Power
Antony Cartwright re 6 month's web hosting	£74.88	LGA 1972 Sec 142
PR Patton – July – cutting of Village Green	£60.00	Open Spaces Act 1906
Cheshire Community Action – Annual Membership	£20.00	LGA 1972 Sec 111
CM Davies – July Salary	£240.64	LGA 1972 Sec 112
Penny Lane Accountants – Payroll	£5.00	LGA 1972 Sec 111
CM Davies – July Expenses	£45.89	LGA 1972 Sec 111
SLCC – Annual Membership	£80.00	LGA 1972 Sec 111
PR Patton – August - cutting of Village Green	£60.00	Open Spaces Act 1906
CM Davies – August salary	£256.28	LGA 1972 Sec 112
Penny Lane Accountants – Payroll	£5.00	LGA 1972 Sec 111
CM Davies – August Expenses	£25.21	LGA 1972 Sec 111

- ii) Bank Balance as at 05/09/2023 is £11,634.74.
- iii) Cllr Bob Knight signed and dated the electronic cash book reconciliation sheet
- iv) Christleton Parish Council request for financial support re Little Heath Play Area discussed.
Resolved: Rowton Parish Council does not have financial resources to make contribution but happy to sign a letter of support re any future funding applications.

10 Insurance

The Parish Council has Public Liability and Employer's Liability insurance but not Committee Indemnity Insurance, which is a type of liability insurance that protects individuals in positions of authority if a claim is made against them for committing a wrongful act that is damaging to the organisation.

Resolved: Obtain a quote for Committee Indemnity Insurance from Zurich Insurance.

11 Village Green

a) Grass Cutting - Local farmer, Richard Salmon, has confirmed to Cllr Fildes that he is willing to cut the Village Green on a more frequent basis and that he is covered by his own Public Liability Insurance.

Resolved: Parish Council in agreement for Mr Salmon to cut the Village Green

b) Electricity Supply to Village Green – Barlows have quoted £75.00 to assist in completion of technical section of Scottish Power preparatory application form for "ball park" quote for unmetered supply. They will also assist in a site plan.

Resolved: Quote accepted.

c) Carols on the Green. Date of Thursday 7 December at 6.30pm agreed. Tree to be delivered w/c 27/11/23. Check List to be distributed to include location of lights, battery, refreshments etc.

Resolved: Tree to be ordered from Walker's Nurseries

12 Community Bench

Nothing to report from Canal and River Trust as they are undertaking a review of their "In Memory" benches.

13 Newsletter

Quote from Deva Print of £48 for 200 double sided A4 colour printed on 120gsm. The following articles were agreed:

Front sheet – first article re Carols on the Green. Second article re Picnic on the Green to celebrate the coronation of King Charles III.

Back sheet – 3 articles to cover Mobile Library, A41 Speed Cameras and Control of Dogs in public areas plus Councillor information.

Newsletter to be delivered w/c 30 October 2023.

Resolved: Deva Print quote accepted.

14 King Charles III

Request to commemorate the Coronation of King Charles III was agreed by the Parish Council.

Resolved: Purchase of brass plaque (similar to one to commemorate Queen Elizabeth II Platinum Jubilee) to be mounted on Memorial Stone.

15 Items for Discussion/Consideration

Updated list of Carols/Christmas songs to be discussed at next meeting.

16 General Correspondence

Clerks and Councils Direct – September edition

The Clerk Magazine – September edition.

17 Date of Next Meeting

Monday 13 November 2023 at 7pm